



POSITION EVALUATION STATEMENT FACTOR EVALUATION SYSTEM		NATURE OF PROPOSED ACTION		POSITION NO.	
CLASSIFICATION TITLE			SCHED.	SERIES	GRADE
ORGANIZATIONAL TITLE			NO. POSITIONS		
ORGANIZATION		SUBDIVISION		LOCATION	
EVALUATION FACTORS		POINTS ASSIGNED	STANDARD USED (Give Benchmark No., Factor Level No., etc.)	COMMENTS	
1. KNOWLEDGE REQUIRED BY THE POSITION					
2. SUPERVISORY CONTROLS					
3. GUIDELINES					
4. COMPLEXITY					
5. SCOPE AND EFFECT					
6. PERSONAL CONTACTS					
7. PURPOSE OF CONTACTS					
8. PHYSICAL DEMANDS					
9. WORK ENVIRONMENT					
<b>SUMMARY</b> ▶	TOTAL POINTS				
	GRADE CONVERSION	GS-			
REMARKS (As appropriate, desk audit findings or other considerations not previously documented which affect final grade.)					
CONCUR		DATE	EVALUATED BY		DATE
TITLE AND/OR ORGANIZATIONAL LOCATION			TITLE		